

GOOGLE MEET: INSTRUCTIONS FOR PARENTS Google Meet

Before using Google Meet

- Please use Google Chrome as your browser
- You must use your Gmail account. If you don't have one, currently, it's free to create one.

To use Google hangout:

- Go to google.com
- Click on the 9 gray buttons at the top right of your web browser

This page is tracking your location.

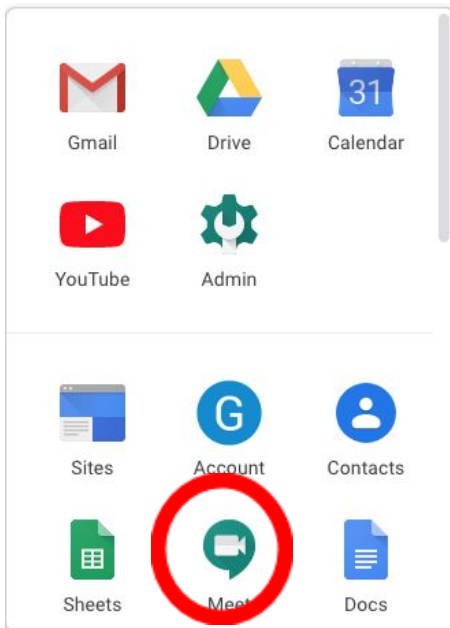


The Google logo is displayed in its standard multi-colored font.



Google Search I'm Feeling Lucky

- Click on the "Meet" application. (You may need to scroll to find the application.)



****At some point, you will need to allow Microphone and Camera Access.* Please allow for both.**

TO JOIN A MEETING SOMEONE ELSE HAS SET UP:

Most likely, someone will send you an e-mail. Accept the meeting in advance to add it to your calendar. The e-mail will have a button/link to join. If you're on a computer, you'll be sent to a new tab or window. *You will need to sign in to your google account.* If you're on a phone, you'll need to have the application, but once you have the application, you will automatically open the app and join that meeting.

When it is time for your conference, please open the meeting, and click "ask to join." When your teacher is ready, they will accept your request to join and then you will be connected with your teacher.

Other ways to join a meeting:

1. Manually type in the code. The code can be found in the link that was sent to you. Here is the example: <https://meet.google.com/uze-xdsh-kvw>. The code is the part in red.
2. In Google calendar, you can open an event and then click "Join Hangouts Meet".

The image shows a Google Calendar event for "Special Ed in-house meeting" on Thursday, March 12, from 1:30 to 2:30pm. The event is part of a weekly series. A red circle highlights the "Join Hangouts Meet" button, which includes the link meet.google.com/udh-izgt-edg. Below this, there is a "Join by phone" option with the number +1 470-328-5172 and PIN 219 013 519#. The event lists 5 guests: millfallscharterschool896@gmail.com (Organizer), Sue Lambright, Kathleen, Laura Wrubleski, and maryclareheffernan@gmail.com. The event description is "Weekly in-house Special Education Meeting (Laura, Sue, Kathleen, Maryclare)" and it was created by Maryclare Heffernan. At the bottom, there is a "Going?" poll with options "Yes", "No", and "Maybe".

THU
12

Special Ed in-house meeting
Thursday, March 12 · 1:30 – 2:30pm
Weekly on Thursday

Join Hangouts Meet
meet.google.com/udh-izgt-edg

Join by phone
+1 470-328-5172 PIN: 219 013 519#

5 guests
2 yes, 3 awaiting

- millfallscharterschool896@gmail.com
(millfallscharterschool896@gmail.com)
Organizer
- Sue Lambright
- Kathleen
- Laura Wrubleski
- maryclareheffernan@gmail.com

Weekly in-house Special Education Meeting (Laura, Sue, Kathleen, Maryclare)

Mill Falls INTERNAL
Created by: Maryclare Heffernan

Going? Yes No Maybe ^

Sherry out
8am – 3pm

Maryclare
9 – 10am

LyO I
9:30

JaW prog
11:30

COVI
12pm

UE C
12:30

MoS
2

Special E
1:30 – 2:30

Board Game
Club Session 2
3 – 4:15pm